

**SWANCREEK TOWNSHIP
BOARD OF TRUSTEE
REGULAR MEETING
Monday, August 21, 2017**

Chairman Holdeman called the meeting to order at 7:00 p.m.

Prayer

Pledge of Allegiance

Roll call - Board of Trustees present: Ron Holdeman-Chairman, Phil Wiland - Vice Chairman, and Rick Kazmierczak- Trustee

Fiscal Officer: Jo Stultz

GUESTS: See Sign In Sheet

145-17 Trustee Kazmierczak motioned to approve the minutes from the Regular Board of Trustee Meeting from 8-07-17 with the correction of Zoning Board application date to read 8/14/17 instead of 8/24/17, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

146-17 Trustee Kazmierczak motioned approval of expenditures in the amount of \$13,177.40, 2nd by Trustee Wiland.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

Public Forum other than pipeline or waterline project:

Ken Ostrander from the audience would like to petition the Township to place a pipe and fill in a deep open ditch on the corner of County Road 3 and Airport Highway. He has contacted the Fulton County Engineer's Office about it and they informed him they do not have money for it. Trustee Kazmierczak explained to Mr. Ostrander that the Township appropriates money for ditches every year. Trustee Kazmierczak suggested sending a letter to the Engineer's Office about the wash out.

Sally Wylie from the audience asked Fiscal Officer Stultz how often employees get paid. Fiscal Officer Stultz told her every 2 weeks. Ms. Wylie states she has fought for 3 years about blight, and the Board of Trustees and asked the Board of Trustees if she is correct that the Zoning Inspector is supposed to work 15 hours per week. The Board told her she was correct. Ms. Wylie figured out per the Township payment listing that Zoning Inspector Hallett had only worked 4.4 hours the last 2 week pay period. She also states that she has gone on Ohio Checkbook and Zoning Inspector Hallett hasn't worked 30 hours for a long period of time. Ms. Wylie is on the Zoning Board and he hasn't given them a report as he is required to do. Trustee Holdeman informed Ms. Wylie he hasn't given the Trustees a report either. Ms. Wylie asked the Board who was his boss, and has Zoning Inspector Hallett been disciplined. Trustee Holdeman stated that the Trustees were his boss and they have talked to him about these issues. Trustee Kazmierczak noted that the Board needs to have another meeting with Zoning Inspector Hallett. Renee Walker from the audience told the Board that Zoning Inspector Hallett did not show for the Board of Zoning Appeals meeting.

Billy Zitzman of County Road 1 has a complaint on the Right of Way on County Road 1 not being mowed. Mr. Zitzman knows this is Swanton Township's responsibility and he has contacted them about it. Trustee Holdeman told Mr. Zitzman that he asked Maintenance Supervisor Stout to cut part of that area due to it being a safety hazard. Trustee Kazmierczak states we do not have a corrected Maintenance Agreement with Swanton Township and suggested that the Board contact the Fulton County Prosecutor for some direction.

147-17 Trustee Kazmierczak motioned to have the Fulton County Prosecutor's office send a letter to Assistant Lucas County Prosecutor on behalf of Swancreek Township to draw up corrected Maintenance Agreement with Swanton Township with snow plowing and drainage cross over remaining the same but Swancreek Township will mow the Fulton County side of County Road 1 and Swanton Township will mow the Lucas County side of County Road 1, 2nd by Trustee Holdeman.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

Julie Wheeler from the audience is asking the Township for help with cleaning of the ditch that is associated with her property located at 2595 County Road 2. She has called the Engineers Office for 3 years and they will not return her phone calls. She states her yard floods a couple of times a year and she cleans the tile out herself. Trustee Holdeman informed her that the area that is probably causing the problem belongs to O.D.N.R and the County will not do anything with it. Trustee Kazmierczak will contact the county's GIS Coordinator and have them take an aerial picture of the area in question and the Board can sit down with the manager of Maumee State Forrest and see what can be done.

Fiscal Officer:

Fiscal Officer Stultz reminded the Board of the annual financial meeting with the Fulton County Auditor August 31st. The Board needs to pass a Resolution for the County Auditor on either allowing the voter approved additional half mill Fire Levy on township resident's real estate taxes for the next fiscal year or electing to not collect it. Discussion was had about York, Swanton, and Providence's fire contracts with the township for 2018 and possible increases. Trustee Kazmierczak feels even with increases the Township has 2 years in reserve. Trustee Wiland wants to put in a substation in the township to gain some independence from the local fire departments.

148-17 Trustee Kazmierczak motioned to not collect the additional voter approved half mill Fire Levy from Swancreek Township residents for the next fiscal year's real estate taxes, 2nd by Trustee Holdeman.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

The Fulton County Board of Elections has contacted the township to see if they can use the township building for the November 7th election.

149-17 Trustee Wiland motioned to allow the Fulton County Board of Election the use of Swancreek Township administration building, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

Administrative Assistant Lauch brought to Fiscal Officer's attention that the township did not collect money for the public records request by Mr. Walt Lange at the Board's August 7th meeting. Fiscal Officer Stultz feels that no money should have been collected due to the fact that the request could have been fulfilled via email at no cost to the resident. Trustee Kazmierczak also stated that the Board decided to hand Mr. Lange the printed emails that were already printed and at the meeting. Trustee Wiland feels that Mr. Lange should pay for the copies that he received. The Board will have Administrative Assistant Lauch invoice Mr. Lange per the Township's policy of \$.10 per copy after 5 copies which will equal \$.40.

Fiscal Officer Stultz states she cannot help with the Township Building closing Thursday September 7th. Trustee Wiland volunteered to meet Fulton Township there to close it down.

New Business:

A letter was sent to resident Mr. Witt asking what his plans for drainage of his property.

Old Business

Items for County Auction-Trustee Kazmierczak and Maintenance Supervisor Stout will take care of items for the County Auction.

Window Replacement (Update) Trustee Wiland has requested an estimate for window replacement in the Township Administration building from Midwest Contracting.

OPWC Future Rounds- Trustee Wiland would like the Township to try for OPWC money for Round #32 because of the 75% grant money. Fiscal Officer Stultz reminded the Board that he 75% the Township received last time was the first time Hayley at the Engineers Office had seen that happen and that the Board should only count on the 50% that is normally granted.

150-17 Trustee Wiland made a motion to pass a Resolution Not of Necessity to have the Fulton County Engineers Office score County Road C and 3 West to the Township Line, 2nd by Trustee Kazmierczak.

Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

Trustee Wiland also would like the County to help defray the cost of the work due to the fact that County Road 6 to County Road 6-1 is a county road. Trustee Wiland asked the other Board Members to look at the intersection of County Road 4 and County Road C due to the dip in the road.

Swanton Cemetery Update-None

County Road 1 Update- Trustee Kazmierczak reports the last of the pipe went in today. It was decided to have Maintenance Supervisor Stout contact the County to see if we could use their vacuum and discussion was had about possibly renting a straw machine. Trustee Kazmierczak states we saved money by using dirt for the Swanton School demolition, the Village of Swanton gave the Township some concrete pipe to use as well. We need to do some clean up of the Metro Park property that we used to store stone. The Board would like to send a thank you to the Metro Parks for use of their land. Trustee Wiland brought up that Tom Shelley did some plumbing for the Township at no charge and would like a thank you sent to him as well. Trustee Kazmierczak will have Administrative Assistant Lauch send thank you letters to both.

Swanton Cemetery Title (Update) - Court date is October 4th @ 9:00 a.m. All Trustees must be in attendance

Annexed Roads- Trustee Wiland questioned County Prosecutor Whitmore's email stating we can not force the Village of Swanton to maintain the annexed roads inside of the Township. He would like to send a letter to the Village of Swanton stating starting immediately Swancreek Township will no longer maintain those annexed roads. Trustee Holdeman is not comfortable doing that. Discussion was had about plowing of roads, what entity would be responsible for what. Trustee Kazmierczak thinks a meeting between the two entities is in order to work out the logistics on plowing of the roads. He will put together an email for this.

Letter to Commissioners- The Board decided not to send a letter to the Commissioners inquiring about Grant money but possibly having Dennis Miller come to a Board meeting and explain the Revolving Loan fund process.

RUMA- Nexus does not have their Certificate yet.

Road Check List- Trustee Kazmierczak is working on completing the revised copy.

Economic Development- Trustee Wiland attended the last meeting and felt it was worthwhile. He reported on MetalX and their plans.

Zoning

Steve Brown still has not contacted Trustee Holdeman about becoming an alternate Zoning Inspector. No applications were filed for the open seat on the Zoning Board. The Zoning Board met and certified recommendations for text amendment. The Board set a Special Board of Trustee meeting for Sept 6th to accept the recommendations. Renee Walker from the audience who is also a member of the Board of Zoning Appeals brought to the Board's attention that at the Board of Zoning Appeals hearing Zoning Inspector Hallett was not present. She reported that Administrative Assistant Lauch attempted to call and text Mr. Hallett while at the hearing and he did not respond. She states the attorney representing the resident where was there and the meeting had to be rescheduled. Trustee Kazmierczak stated he was unaware of this. Discussion was had again about the performance of Zoning Inspector Hallett.

Fire/Rescue

Fiscal Officer Stultz would like to request a 2018 proposed Fire Contract for 2018 so that the Board can work on it and have an approved contract at the end of 2017 for 2018. She doesn't want the Township to be in the same situation it was in last year and working on an agreement well into 2018. The Board approved her sending an email to Swanton Village Administrator requesting this.

Trustee Kazmierczak had an extensive dialogue on Swancreek Township's Fire contract with Providence. He has discovered that the Township has been paying for non-transport rescue runs when the County took over that expense in 2004. He is working on getting the contract with Providence amended so that Swancreek Township will no longer be paying for that and that Fulton County will pick up the charges (for complete discussion please listen to the audio on the township's website).

Cemetery

No deeds to be signed

No update on non-payment of burial

Maintenance:

Trustee Kazmierczak talked with the Maintenance Department. The Township could take the John Deere to Parker Tire and have the tires filled for stability.

Trustee Wiland working with resident Ken Ostrander will follow up with Ebay bid on wheel weights and have it settled by the end of the week.

Trustee Reports:

Trustee Holdeman:None

Trustee Kazmierczak:

Trustee Kazmierczak states that the resident at 1221 Glenmar contacted him and feels that Gerken lifted the slab of his driveway. The County had looked at it along with Gerken. Trustee Wiland has looked at it as well.

Trustee Holdeman will go and take a look at it.

Trustee Kazmierczak (continued)

Trustee Kazmierczak brought to the attention of the Board that we had budgeted \$75,000 for a down payment on a new truck that the Township will not be getting this year. He would like to use that money to pay off the lease on the John Deere tractor. Fiscal Officer Stultz told the Board the balance is approximately \$33,900. Discussion was had on the interest rate and what would be saved.

151-17 Trustee Kazmierczak motioned to pay off the Township’s John Deere tractor, 2nd by Trustee Holdeman
Roll Call: Trustee Kazmierczak-Yea, Trustee Holdeman-Yea, Trustee Wiland-Yea

Trustee Kazmierczak contacted Carmony to break out the footer costs for the proposed Salt Building as we will not be able to complete the project due to time. He will have an estimate by the end of the week.

Glen Dominique from Swanton Schools has contacted Trustee Kazmierczak and is asking the Township if they could clean the ditch by the High School’s practice football field. Discussion was had about the legality of this. Trustee Wiland suggested that possibly it could be done as an in-kind type of work in exchange for the dirt the Township received from Swanton Schools for Harding Drive.

Discussion was had about seeding Harding Drive. The Board will have the Village seed the north side and the Township will take care of the south. Trustee Wiland would like to put down berm.

Trustee Wiland:

Trustee Wiland would like for the Fulton County Prosecutor to send a letter to the owners of Paigelynn, W.O.D.A, to see if they would help pay for a fence in Swanton Cemetery. He also questioned if there was something in the Village of Swanton’s Zoning that would help with this.

Public Forum - Pipelines or Water Line Project:

None

Trustee Kazmierczak motioned to adjourn, 2nd by Trustee Holdeman: 8:31p.m.

Swanecreek Township Board of Trustees

Attest:Jo Stultz, Fiscal Officer
Swanecreek Township
September 18, 2017

Trustee Ron Holdeman, Chairman

Trustee Phil Wiland, Vice Chairman

Trustee Rick Kazmierczak